

TERMS OF REFERENCE FOR THE LEICESTERSHIRE UNIFIED PREVENTION BOARD

Purpose of the Unified Prevention Board

The Unified Prevention Board (UPB) is a sub-group of the Leicestershire Health and Wellbeing Board.

Role and Responsibilities of the Unified Prevention Board

The key Objectives of the Unified Prevention Board are to:

- Develop a comprehensive offer for community based prevention for the citizens of Leicestershire by 2018.
- To become the initial mechanism through which prevention services are integrated across Leicestershire.
- Oversee the delivery of the existing jointly funded prevention programmes outlined in the Better Care Fund ensuring resources are targeted appropriately.
- Approve the scope and oversee the development and delivery of the key new Better Care Fund (BCF) projects.
- Ensure delivery against Better Care Together strategic priorities relating to early intervention and prevention.
- Bring together prevention activity across the Council and partners; developing an integrated single prevention strategy and ensure implementation of the strategy through cross-partnership working.
- Expand the scope to become a mechanism to integrate services within prevention and considering the wider national policy development promoting and driving integration.

We will do this by:

- Developing and agreeing shared definition and vision of unified prevention.
- Mapping the current resources and investment aligned to the vision.
- Developing and securing sign up to a new prevention model.
- Developing and proposing an implementation plan and investment strategy that key stakeholders can endorse.
- Developing a reporting structure for existing and planned BCF Prevention developments and programmes/ workstreams.
- Maintaining awareness of the wider prevention offer and allied services including integrated locality teams and community hubs.
- Ensuring the unified prevention plan is incorporated into the wider system plan, and reflected within the overarching Sustainability Transformation Plan for LLR.
- Focusing on performance management and ensuring programmes of work show direct performance against key performance indicators, including pay for performance indicators within the BCF.
- Developing dashboard reporting to evidence return on investment, cost effectiveness or social return on investment.

Membership of the Unified Prevention Board

The Board will include, but is not limited to representatives from the following:-

- Leicestershire County Council – Public Health, Adult and Communities, Children and Families and Chief Executives, plus a representative from the Commissioning Support Unit.
- District Councils –District health leads, housing, communities, health and welfare reform
- East Leicestershire and Rutland Clinical Commissioning Group
- West Leicestershire Clinical Commissioning Group
- Health Watch
- Leicestershire Operational Police representative
- Fire service
- Voluntary Action Leicestershire

There will be a core membership of the group and programme leads/other relevant people will be invited for appropriate agenda items.

Deputies can be provided in the absence of any members.

The core membership of the group will be reviewed as part of the annual review of the Terms of Reference.

Meeting Frequency

Meetings will take place initially monthly, with an initial review at six months, annually thereafter.

Chair

The Board will be jointly chaired by Director of Public Health and Chief Executive of The Nominated District Council.

Meeting Administration

Meetings will be administered by the Personal Assistant of the Director of Public Health. The agenda and papers will be issued no later than four working days in advance of the meeting.

Quoracy

In order to meet and conduct business six members must be present of which at least:

- one must be a Clinical Commissioning Group representative.
- one must be a Leicestershire County Council representative.
- one must be District Council representative.